



**FIREWISE USA**<sup>®</sup>  
RESIDENTS REDUCING WILDFIRE RISKS

## ***How to utilize the California Required 3-Year Action Plan***

Thank you for doing your part in protecting your community against wildfire. When possible, please seek guidance from your local fire official or your Firewise USA Regional Coordinator when completing this document, this inclusion can provide you and your community with peace of mind that experienced recommendations are focusing your community's time and efforts. Goals for this plan ***must*** include the "Recommendations" located on page 9 for the Firewise USA Risk Assessment document.

Also, as part of the annual renewal process communities must host one outreach event per year and work with neighbors on addressing items within the action plan as required by Firewise USA.

Please note that defensible space is required at all times for all buildings or structures within California's State Responsibility Area under Public Resource Code 4291 and for Local Governments with designated Very High Fire Hazard Severity Zones under Government Code 51182. Consult the Ventura County Fire Department (VCFD) for local defensible space requirements if your community is outside of the land classifications above. In addition, VCFD has more restrictive requirements for defensible space. Please see VCFHRP.org for more information.

1. Double click in the page 2 header area and enter the name of your Firewise Community and enter the 3-year span this action plan will apply to.
2. Community description. Enter a brief description of your community. An example has been provided for you, but please replace with your own community description.
3. In the Year banner, enter the year that will apply to the Year 1 efforts. Repeat this step for years 2 and 3, entering the consecutive years.
4. Utilizing the numbered points, enter the tasks that have been identified by your community. You can add additional numbered tasks you have identified for your community; however, the Program Topics must be utilized.
5. To add additional goals under each category, simply use the last, pre-identified numbered point, to add as necessary.
6. The document will auto format and expand as information is entered.
7. Once the document is completed it can be submitted through the Firewise Portal.

### **Helpful links for creating a three-year action plan.**

NPFA Firewise USA, Time and Expanse Investment Examples ([Here](#))

CAL FIRE Defensible Space ([Here](#))

Ready for Wildfire ([Here](#))

California Department of Insurance, Safer from Wildfire Information ([Here](#))





